

Position: Director of Student Health Services

Department: Student Affairs

Reports to: Vice President Student Affairs/Dean of Student Affairs

Job Summary: Provides campus-wide consultation in connection with a variety of student health-related issues. Manages a caseload of students and delivers clinical supervision where necessary. Represents the College's Counseling and Health Services Center (the "Center") in various meetings and programs, both on-campus and off-campus. Serves as the primary liaison with applicable local, state and federal agencies to ensure appropriate communication and compliance. Develops goals and objectives to ensure greater visibility of, and access to, the Center. Collaborates with others College-wide to develop and implement counseling and health-related initiatives, programs and services. Engages with student organizations and establishes a visible campus presence.

Duties and Responsibilities:

- Provides day-to-day leadership and supervision to the Center; manages the Center's budget and ensures that appropriate communication is maintained.
- Manages the Center's day-to-day operations and supervises other health staff and resources as requested.
- Responds to scheduled and un-scheduled student concerns or crises; participates in any campus crisis or emergency as requested.
- Provides therapeutic and crisis interventions when necessary.
- Manages a caseload of students and delivers clinical supervision where necessary.
- Participates in on-going training, discussion and review of policies as necessary and appropriate.
- Creates and provides training, and other educational workshops in connection with various current issues and topics affecting higher education.
- Available as a resource to consult on a variety of student issues or campus-wide concerns.
- Establishes goals and objectives and manages all campus counseling and health-related communications, both on line and through other methods.
- Establishes a welcoming and supportive environment that responds to the needs of the entire College-community.
- Engages in appropriate College-wide programs and activities to ensure integration and collaboration.
- Engages with students and student organizations on a regular basis to foster collaboration and excellent working relationships.
- Considers best practices and trends; recommends program changes as may be necessary.
- Establishes systems to maintain confidential documents and data collection.
- Establishes a crisis intervention plan and is available for student emergencies at all times.
- Serves on College committees as requested.
- Performs all other duties as assigned.

Qualifications:

- Current New York State License in Mental Health Counseling, Psychology or Social Work is required.

- Master's degree required, Doctorate preferred.
- At Least 3 years' experience as a licensed mental health clinician.
- A thorough knowledge of the principles, practices and techniques of counseling as applied to student problems and challenges.
- Experience working in a higher education environment or with college-age students.
- Relevant supervisory or program development experience is preferred.
- Experience in participating in applicable learning environments that focus on a collaborative, creative team approach to engagement.
- Must be available to work off-hours to respond to emergencies, including nights and weekends, as may be requested.
- Culturally sensitive, caring and friendly with a deep understanding and appreciation of a multi-cultural college community and the Franciscan traditions of St. Francis College.
- Ability to relate to the many different constituent groups on campus is required.

About St. Francis College:

For over 150 years, the mission of St. Francis has been to provide an affordable, quality education to working class people who otherwise may not be able to attend college. St. Francis College is a private, independent, co-educational urban college whose Franciscan and Catholic traditions underpin its commitment to academic excellence, spiritual and moral values, physical fitness, social responsibility and life-long learning. We educate the whole person for a full, relational life, developing the students' talents and abilities for meaningful, fulfilling careers, as well as for collaborative, service-oriented leadership.

The College strives to offer ample opportunities for students to immerse themselves in the intellectual, cultural and professional opportunities afforded by New York City and to serve the needs of the local community in which they live and study. Our location in Brooklyn Heights provides a confluence of cultures and religious beliefs, mirroring our commitment to maintain and celebrate our diverse student body.

St. Francis College is an Affirmative Action, Equal Opportunity employer and we are strongly committed to increasing the diversity of our faculty, students, and the curriculum. Qualified candidates of diverse ethnic and racial backgrounds are encouraged to apply.

Interested applicants can apply by clicking [here](#).