



2017-2018 Parents Nontax Filer Form

_____	_____	_____	_____
Student's Last Name	First Name	M.I.	Student's Identification (ID) Number
_____	_____	_____	_____
Student's Street Address (include apt. no.)	Student's Date of Birth		
_____	_____		
City State Zip Code	Student's Email Address		
_____	_____		
Student's Home Phone Number (include area code)	Student's Alternate or Cell Phone Number		

You indicated on your Free Application for Federal Student Aid that your parents did not file a 2015 federal tax return. Federal regulations require our office to verify this information.

By completing this form, you certify that your parents did not file and are not required to file a 2015 federal tax return.

Indicate the scenario applicable to your parents and provide the requested documents.

- I was not employed and did not have any income earned from work in 2015.
 - Submit a 2015 IRS Verification of Non-Filing Letter in your parents name*
 - Monthly Budget Worksheet
- I was employed during 2015 but did not file a federal tax return.
 - Submit a 2015 IRS Verification of Non-Filing Letter in your parents name*
 - List below the names of all employers and the amount earned from each employer during 2015
 - Submit copies of all your parents 2015 W-2s, unless the employer did not issue a W-2 (e.g. babysitting, lawn mowing)
 - Monthly Budget Worksheet

If your parents no longer have copies of your W-2s, request from the IRS your 2015 Wage and Income Transcript*

Parents Employers	2015 Income Earned	My W-2 is Included (yes or no)

If you filed a 2015 federal tax return, you must either:

- Correct your 2017-2018 FAFSA and utilize the IRS Data Retrieval Tool (DRT); or
- Request your 2015 Tax Return Transcript* from the IRS.

* The IRS Verification of Non-Filing Letter, the Wage and Income Transcript, and the Tax Return Transcript may be requested:

- Online at www.irs.gov/individuals/get-transcript
- By mail by submitting IRS Form 4506-T.

Certification Statement:

By signing this form, I certify that all of the information reported is complete and accurate.

Signature of Student (required)

Date

Signature of Parent (required)

Date