



# ST. FRANCIS COLLEGE

## THE SMALL COLLEGE OF BIG DREAMS

### 2017-2018 Housing Application and Deposit Form

*Please Fill Out Clearly and Legibly:*

**Student Status** (Circle One): First Year    First Year Transfer    Current SFC Student

**Last Name:** \_\_\_\_\_    **First Name:** \_\_\_\_\_

**Sex** (Circle One): M    F    T

**Date of Birth** (MM/DD/YYYY): \_\_\_\_\_    **SFC ID#** \_\_\_\_\_

**Non-SFC Full Address:** \_\_\_\_\_

**Personal E-Mail Address:** \_\_\_\_\_

**Personal Cell Phone Number:** \_\_\_\_\_

**Emergency Contact (Relationship):** \_\_\_\_\_

**Emergency Contact Number:** \_\_\_\_\_

Specific Room types are not guaranteed and are assigned on the basis of availability. However, preference for specific housing will be accommodated when possible. Please select the housing in rank of preferences. For example, if your first choice is a Weller Double, mark a (1). Your next choice you would mark a (2).

Priority Request	Room Style	Nine Month Cost	Residents Per Room
	Weller Triple	\$14,000	3
	Studio Lofted Triple	\$14,500	3
	Studio Triple	\$14,500	3
	Weller Double	\$15,300	2
	Studio Double	\$15,300	2
	Weller Single	\$17,200	1

**Roommate Request:** \_\_\_\_\_

**Residence Life Terms and Occupancy Agreement**

1. The term of the agreement is for one full academic year beginning on SFC’s designated check-in day in September 2017 and ending on SFC’s designated check-out day in May 2018. Check-in and check-out dates will be established by St. Francis College and communicated to students at least one months prior to check-in. Any requests to move-in before the check-in date or to remain in the hall after the check-out date must be made as a written request to the Assistant Director of Residential Life and is subject to an additional daily charge.
2. Residential Students must be registered as full-time students in good academic standing.
3. Residents are responsible for housing charges for the entire academic year (as defined by from check-in in Fall 2017 through check-out in Spring 2018) except in special cases where a leave of absence has been approved by St. Francis College.
  - a. Withdrawal from school does not relieve a student from financial liability for housing, even if a tuition cancellation has occurred.
  - b. In the event that an approval of housing withdrawal is made, a student’s housing will be prorated to the length of time they have resided in the residence halls.
  - c. All placements in housing are contingent upon a successful registration and housing deposit.
4. St. Francis College Residence Life staff and security shall be authorized at any time to enter the assigned room for health and safety inspections, inventory, and maintenance repairs or to monitor compliance with the College rules and regulations.
5. Violation of policy outlined in the Student CORD constitute grounds for disciplinary action, including removal from the Residence Hall, and/or the College.
  - a. Guest Policy is formed in conjunction with EHS Housing and is adhered to and followed by all St. Francis College Residents
  - b. Prohibited items and practices in the Residence Hall include: smoking, alcohol, illegal drugs, drug paraphernalia (regardless of use), fire arms, weapons of any kind, firecrackers or explosives, open flames, pets, heating coils, hot plates, space heaters, toaster ovens, and anything outlined in EHS Housing’s Handbook.
  - c. St. Francis College is not liable for loss, theft or damage to personal property.
6. SFC students are permitted to be in the Residence Hall during Winter Break (defined as 24 hours after a student’s last final through Spring 2018 move-in day). SFC reserves the right to restrict this policy for any student in certain circumstances.

**Student and Guardian Acknowledgement**

I acknowledge that I have read and understand the ‘Residence Hall Terms and Occupancy Agreement’. I understand that these terms are in effect for the Fall and Spring semesters and agree to follow all Residence Hall policies; I will be responsible for the financial cost of my room assignment for the entire academic year; I must be registered as a full-time student and will immediately notify the Assistant Director of Residential Life if I withdraw from school or change my academic status.”

**Student Signature/Date:** \_\_\_\_\_

**Parent Signature (for students under 18)/Date:** \_\_\_\_\_

Please mail this application to St. Francis College, Manager of Residence Life Office, Room 2302, 180 Remsen Street, Brooklyn, NY, 11201 or scan and e-mail to [sporcelli@sfc.edu](mailto:sporcelli@sfc.edu)

## Housing Lifestyle Questionnaire

The following is an optional questionnaire that will help SFC determine the best possible roommate for you. Circle one answer for each.

1. What time do you like to go to sleep at night?

8:00 – 10:00pm      10:00pm – midnight      midnight – 2:00am

2. What time do you wake up?

5:00 – 7:00am      7:00 – 9:00am      9:00 – 11:00am      after 11:00am

3. I prefer to sleep with a light on or with background noise.

Yes      No

4. I like to keep my room clean.

Yes      Somewhat      No

5. I want to be able to study in my room with silence.

Yes      No      Doesn't Matter

6. I want my room to be a social spot for people to hang out.

Yes      No      Doesn't Matter

7. It's okay with me if my roommate smokes (smoking is not permitted within the Residence Hall).

Yes      No

8. I smoke (occasionally or often) (smoking is not permitted within the Residence Hall).

Yes      No

9. Write a little bit about what your ideal roommate would be like.